

ARMY PUBLIC SCHOOL NO 2, ROORKEE
VENDOR/ FIRM REGISTRATION FORM

1. **Area of Service/Supply/Type of Work** : _____
 2. **Legal Name of the Firm (In Block letters only)**: _____
 3. **Owner(s) of the firm** :

(a) _____ (b) _____
 (c) _____ (d) _____

4. **Address with Pin code of the firm**
Main Office: _____ **Branch Office** _____

 _____ PIN _____ PIN _____

Contact Numbers:
 Telephone: _____, _____ Telephone: _____, _____
 STD Code Phone Number STD Code Phone Number
 _____, _____ Telephone: _____, _____
 STD Code Phone Number STD Code Phone Number
 Mobile Number: _____ Mobile Number: _____

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Email Id of the firm : _____ : _____

5. **Address with Pin code of the Owner(s)**
 1. _____ 2. _____

 _____ PIN _____ PIN _____

Contact Numbers:
 Telephone: _____, _____ Telephone: _____, _____
 STD Code Phone Number STD Code Phone Number
 _____, _____ Telephone: _____, _____
 STD Code Phone Number STD Code Phone Number

Aadhar No. _____ Aadhar No. _____

Mobile Number: _____ Mobile Number: _____

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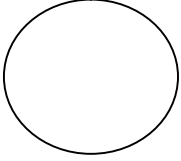
Email Id of the firm : _____ : _____

6. **GST number of firm (if applicable)** : _____
 7. **Permanent Account Number (PAN)** : _____

8. **Details of Bank Account:**
Type of Account(Saving/Current): _____, **Account Number:** _____
Name of Bank : _____, **IFS Code** _____
Name and Address of the Branch : _____

DECLARATION

I, Mr./Ms. _____ Proprietor of M/S _____ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information/ supporting document furnished by me found to be incorrect/false, the offer of my contract will be cancelled automatically and action may be taken as per Army Public School rule. I assure you to provide the best service to the school.

SEAL OF COMPANY 
 Date:

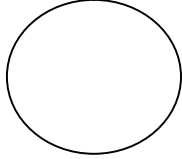
Signature
 Name and Designation of the
 Authorized Representative of the Firm

Note:

1. The documents that are to be submitted with this form are as under:
 - (a) Copy of Pan Card
 - (b) Copy of Firm Registration Certificate
 - (c) Copy of GST Registration (If applicable)
 - (d) Photograph of main office of Firm.
 - (e) Passport size photograph of Owner (If it is a joint firm than Photo of both / all the owners)
 - (f) Police Verification of Owner (If it is a joint firm than Police verification of both / all the owners)
 - (g) Details of Experience and Place of work in last three years
 - (h) Copy of ITR for last three years

2. **The School reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

SEAL OF COMPANY



Date:.....

Signature with date
Name and Designation of the
Authorized Representative of the Firm

PHOTOGRAPH OF THE FIRM (SIZE 5" BY 7")

PHOTOGRAPH OF THE OWNER

Signature.....

PHOTOGRAPH OF THE OWNER

Signature.....

PHOTOGRAPH OF THE OWNER

Signature.....

PHOTOGRAPH OF THE OWNER

Signature.....

FOR OFFICE USE ONLY

1. Registration form of M/S recd on
2. All entry & particulars filled by M/S checked by me.
3. All essential photocopies is encls with the registration form.

Fwd for Registration.

Date :

Checked By

Sign of Sup Adm

Signature of BOO

.....
Presiding Offr

.....
Member No 1

.....
Member No 2

.....
Member No 3

.....
Member No 4